

*Sample USBC League Accounting Form*

Tuesday Night 850

**Name of League**

DATE	DESCRIPTION	DEPOSIT	DEBIT	BALANCE
June 1	Balance from previous season.			\$28.17
Aug. 10	Franchise fee from 12 teams at \$50 each.	\$600		\$628.17
1 Sept. 10	Lineage payment (week #1) – check #077.		\$195	\$433.17
2 Sept. 11	Membership fees (60 X \$10) and League fees (week #1).	\$900		\$1333.17
3 Sept. 11	Membership fees to local association – check #078.		\$600	\$733.17
Sept. 17	Lineage payment (week #2) – check #079		\$195	\$538.17
Oct. 2	League fees (week #4).	\$300		\$1108.17
4 Oct. 2	Hall of Fame Tourn. Fees collected.	\$60		\$1168.17
4 Oct. 2	Hall of Fame Tourn. Fees to Assn. – check #082.		\$60	\$1108.17
Oct. 8	Lineage payment (week #5) – check #083.		\$195	\$913.17
5 Oct. 9	League fees (week #5) 3 short on team #5.	\$285		\$1198.17
Oct. 15	Lineage payment (week #6) – check #084		\$195	\$1003.17
5 Oct. 16	League fees (week #6) 3 short on team #5.	\$285		\$1288.17
Oct. 22	Lineage payment (week #7) – check #085.		\$195	\$1093.17
5 Oct. 23	League fees (week #7) and shortages from teams.	\$330		\$1423.17
6 Oct. 23	Deposit for holiday party – check #086		\$100	\$1323.17

- 1 A check was written on the night of bowling to the bowling center for lineage. All withdrawals must be co-signed by two officers of the league.
- 2 League fees and individual membership fees were deposited the following day after bowling.
- 3 A check was written to the local association for individual membership fees the following day after collecting the fees.
- 4 League participated in charity tournament and fees were deposited the following day. A check also was written the following day to the association which conducted the tournament locally. Tournament scores were also submitted.
- 5 Shortages were allowed for two weeks. (This is not recommended. The league should insist that all bowlers pay their fees on the night of bowling or in advance.)
- 6 A check was written for the league’s holiday party. All expenditures of this nature are approved by the league’s board of directors and/or your league supervisor official. Again, two signatures must appear on the check for withdrawals.

**NOTE:** Collections from raffles, 50/50's, etc., should be recorded as separate entries as indicated in #4.



