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## Awards, National

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### **Qualifying for a USBC Award**

Many award qualifying opportunities exist for USBC members who bowl in USBC certified league play or tournaments. Achievement criteria and award applications can be found on the Awards page of BOWL.com. Achievement criteria can also be found in the *USBC Playing Rules and Commonly Asked Questions* book on BOWL.com.

To qualify for an award, all provisions of the rules and specifications must have been observed at the time the score was bowled. The league secretary or tournament manager verifies the achievement was bowled under USBC rules and regulations by signing the award application. The association manager/league processor verifies USBC **NATIONAL** membership of the bowler and processes the achievement.

### **USBC High Score Awards**

A list of, and information on, all available USBC awards can be found in the *USBC Playing Rules and Commonly Asked Questions* book and on the Awards page of BOWL.com.

When a high score is bowled the individual indicates on the award application whether the award is sent to the association, league official, or directly to the member's home.

High score awards are transmitted via WinLABS (adults and youth) with the exception of 900 series which are faxed to USBC at 817-385-8237 or emailed to [bowlinfo@bowl.com](mailto:bowlinfo@bowl.com). Any deviation from procedures, policies, or rules concerning achievement recognition must be explained, documented and a hardcopy of this documentation (signed and dated letter) must be attached to the award application and sent to USBC Headquarters, Attention USBC Awards.

### **Processing Award Information**

All qualifying achievements are processed through the WinLABS program (adults and youth) or the USBC On-line Membership system (youth). WinLABS provides updated achievement history and award tracking for all USBC members. Chapter 2 of the *WinLABS Support Manual* contains the information for setting up achievements and awards and Chapter 6 provides processing instructions.

If a bowler repeats an achievement during the fiscal year, each repeat is entered into either WinLABS (adults and youth) or the USBC On-line Membership system (youth) as a multiple achievement. By entering all achievements, including multiples, the bowler's complete achievement history is maintained.

Even though the repeated achievements are recorded, additional awards are not issued within the same fiscal year with the exception of the Sport Bowling 300 game award.



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### **Processing Frequency**

Prompt and excellent service is important to USBC members; therefore, awards should be processed in a timely manner. The *USBC Association Policy Manual* requires that awards are to be processed within seven days of receipt of the award application. To ensure this is met, the association manager/league processor may wish to set up one day each week to process awards.

### **Award Distribution**

Awards should be distributed to eligible members in a timely manner and in an appropriate environment that provides the recognition they deserve. Members usually appreciate a formal presentation in front of their peers. Often, these formal presentations are conducted at the bowling center by the association manager, another board member, or an association representative.

An awards presentation also is an excellent self-promotion opportunity for the association. The association enhances its value to members by being consistent and diligent in recognizing the achievements of its members.

Locally fulfilled USBC Special Achievement awards (inventoried awards) should be presented upon processing. Nationally fulfilled awards should be presented to the bowler upon receipt of the award.

### **Fulfillment Tracking**

To determine the status of an adult award, fulfillment is tracked automatically when adult awards are processed through WinLABS. Association managers can go to the Report Wizard within WinLABS and run specific fulfillment reports (see Chapter 8 of the *WinLABS Support Manual*).

### **Damaged/Broken Trophies and Plaques**

It is important for associations and members to understand the replacement policy for damaged and broken awards. For damaged or broken plaques, trophies, or crystal pins, it is the association or bowler's responsibility to contact USBC within 30 days of the shipping date. Should this be followed, the award will be re-issued at the vendor's expense. If the 30 day deadline is passed, the association or bowler will be responsible for the replacement cost if they want another award shipped to them.

### **Awards Lost in Mail/Never Received**

For awards that are either lost in the mail or not received, there is also a 30 day deadline to contact USBC Headquarters. If contact is made with USBC within 30 days of the shipping date and the shipping address is correct, we will place a new order at no cost to the association or bowler. If the "ship to" address is incorrect, the association is responsible for replacing the award. The bowler will be responsible for payment if the address submitted with the award application was incorrect.

This information is significant to save the association and the member unnecessary expenses. Associations receive a National Data Change through WinLABS each time an award is shipped, so please be sure to contact the Bowling Information Center (1-800-514-2695, ext. 3155) within the 30 day time frame if the association feels a problem may have arisen.



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## **Ordering Awards**

Yearly award orders should be placed with the annual supply order.

USBC Headquarters annually supplies each local association with an inventory of awards. A one year supply of awards is based on the number of members, number of awards entered into WinLABS per season, and the current remaining award inventory provided by the association. An award order can be placed once the inventory has been entered into WinLABS.

Information pertaining to the inventory, supply password, and subsequent award orders are included in the association supply information sent to the associations in the spring.

Special achievement awards are fulfilled by the local association as the awards are earned. If necessary, additional award orders can be placed, however, prior to re-ordering, check all award inventories to ensure they are fully replenished. This is vitally important, as minimizing the number of additional award orders sent reduces the cost and thereby allowing resources to be applied toward other USBC programs.

Nationally fulfilled awards are shipped from the award vendor.

## **Replacement Awards**

A bowler may replace a lost or damaged award by contacting USBC at (800) 514-BOWL, ext. 3151 or [bowlinfo@bowl.com](mailto:bowlinfo@bowl.com).

## **Purchasable Awards**

Youth purchasable award form can be found on the Youth and Award pages of [BOWL.com](http://BOWL.com).

Adult/Youth members who have received High Score recognition may purchase additional rings/plaques by contacting USBC. The achievement is verified before the order is processed.

For additional information on USBC purchasable awards, or to place an order, contact USBC at (800) 514-BOWL, ext. 3151 or [bowlinfo@bowl.com](mailto:bowlinfo@bowl.com).